

Dear Parent,

St. John Brebeuf School offers a supervised **Before and After School program** to all registered school students. This optional program begins the first full day of the school year and runs from 7:30 AM to 8:30 AM and from 3:20 PM to 5:30 PM until the last full day of the school year. These hours are extended only on Parent/Teacher Interview Days in November and March. There will be a variety of both structured and non-structured activities planned including but not limited to computer, art, reading, homework time, games, sports etc.

The doors to the school are normally locked during the times of the Before and After School Program hours, however a supervisor can be reached to let you in by ringing the bell found to the right of the main school entrance on Renfrew Street.

The cost of the program is broken down into two optional fee schedules. Schedule A is for those students who use the program every day. The cost for that is as follows:

Schedule A

- 1 Child 1 Session per day \$6.00**
- 2 Children 1 Session per day \$10.00**
- 1 Child 2 Sessions per day \$11.00**
- 2 Children 2 sessions per day \$19.00**

As a convenience to those people who may require the use of the service on a casual basis when needed from time to time the cost for that is found in Schedule B which is:

Schedule B

- 1 Child 1 Session per day \$8.00**
- 2 Children 1 Session per day \$12.00**
- 1 Child 2 Sessions per day \$13.00**
- 2 Children 2 Sessions per day \$21.00**

A Session is either the Before or the After School time period.

Payment for those participating in the every day program (Schedule A) is as follows: **Post-dated cheques dated the first of each month for the entire school year (September - June) to be forwarded to the Church office the first week in September.** Payment is required for the full session and unfortunately no credit can be issued should you choose not to use a session. Receipts will be provided at the end of December.

Payment for those choosing to use the as needed program (Schedule B) is made at the end of the month. You will be contacted by phone, emailed or billed for the amount owing each month.

For example:

If you have 1 child and you want to participate in the morning only (1 Session) on a continuous basis (Schedule A) in a month that had 20 school days. You would pay $\$6.00 \times 20 = \120.00 by post-dated cheques dated the 1st of every month.

If you had 1 child and you wanted to participate in the morning only (1 Session) on an as needed basis (Schedule B) say Mondays and Fridays in a month that had 20 school days. You would pay $\$8.00 \times 8(\text{M\&F} \times 4 \text{ weeks}) = \$ 64.00$ at the end of the month.

In fairness and respect to the supervisors of our program there is a charge if you are late in picking up your child (ren) after 5:30PM. **The cost is \$5.00 per child per 10-minute increment. Late pick-ups will be recorded by the supervisor and you will be billed at the end of the month. Please note that the cost is \$5.00 per child.** We are sorry to take such a harsh stance with the late pick ups, however in fairness to the supervisors, when you are late it potentially impacts their personal commitments beyond the agreed to 5:30 time frame.

Should you wish to participate in the program, please fill out the enclosed sheet and return it to the Parish Office. A schedule of the number of schools days in each month will be sent to you as soon as our 2010-2011 calendar is completed. As always should you require additional information please do not hesitate to contact the school office at your convenience.

Before and After School Team:

Elizabeth Rodrigues – a.m.

Catherine Kelly – p.m.

Noëlla Leeman – p.m.

Tina Falvo – p.m.

Sincerely,

Mrs. Laura Carreiro
Principal

